Submitting an Abstract – FAQ's

Q: How many abstracts can I submit
A: Maximum 2 abstracts per participant

Q/ What is the deadline for submitting an abstract?

A/ Closing date for abstract submissions is on **15 April 2020** at 23.59 hrs (Malaysian Time).

Q/ What language can I submit an abstract in?

A/ Abstracts must be submitted in English

Q/ What is the word limit for my abstract submission?

A/ The word limit for your abstract submission is **1,800 characters**. This does not include the title, which you are given a further 50 word limit for.

Q/ Do I have to set up a new log-in for each abstract submission?

A/ If you are submitting more than one abstract, you can use the same login for each abstract

Q/ Can I change my abstract once I've submitted it?

A/ You can alter your abstract at any time up to the submission deadline. You will need to log back into your profile and follow the instructions in the submission system

Q/ Will you accept my abstract if it's been presented at another Conference/Congress?

A/ We will accept work previously presented at a national or specialist international meeting (a maximum of two). We will not accept work which has been published or previously presented at any FAVA Congress, WVC Congress or VAM Congress

Q/ If I submit an abstract, does that automatically register me for the Congress?

A/ Submitting an abstract does NOT automatically register you as a Congress delegate. Registration is now open and the presenter of an accepted abstract must register by the Presenters' Early Bird deadline (15 August 2020). If the advised abstract presenter has not registered for the Congress by 15 August 2020, the abstract will be withdrawn

Q/ When will I be advised if my abstract has been accepted or not?

A/ Authors of a submitted abstract will be advised if their abstract has been accepted to be presented at the FAVA Congress 2020 or rejected, week commencing **31 May 2020**

Q/ Can I submit an abstract and not attend the Congress?

A/ If your abstract is accepted, **at least one author is required to register (in full) to attend** and present at the FAVA Congress 2020 in October 2020 (date and time of presentation will be advised)

Q/ Can I submit a case study as an abstract?

A/ Yes, we will accept case studies and there is a question in the abstract submission form to advise if your abstract fits a case study format, more than a full abstract format. Please still complete the 'abstract of your paper' question (with the 1,800 characters limit) with your case study and then answer the subsequent questions relating to a case study

Q/ If my abstract is accepted, will it be published anywhere?

A/ All abstracts will be published on the official FAVA website for 1 year post congress for general public viewing and sharing. Since these are 1,800 characters abstracts, no hardcopy will be published. Detailed information of each paper is available from authors only.

Q/ What if I need any further assistance with submitting my abstract?

A/ If you have any further questions regarding submitting an abstract, please contact the Congress secretariat by emailing to abstract@fava2020.com